

2.43

HISTORIC PRESERVATION

COMMISSION

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2.43.010 Creation.

There is hereby created a historic preservation commission. (Ord. XXX § X, 2010).

2.43.020 Purpose and intent.

It is the purpose and intent of the city council in establishing the historic preservation commission to create commission that meets the Certified Local Government requirements which would serve as the authority on preservation matters and to advise and make recommendations related to historic preservation to the city council and other City boards and commissions as is mandated by the Historic Preservation Ordinance.

2.43.030 Functions and duties.

The function and duties of the historic preservation commission shall be as follows:

- A. Uphold the goals and policies of the general plan related to Historic Preservation
- B. Carry out the purpose and intent of the historic preservation ordinance

- C. Assist staff in the development and maintenance of a certified Historic Preservation Program that carries out the provisions of the National Historic Preservation Act and the Certified Local Government Program established under said act.
- D. Ensure that appropriate historic contexts are identified and utilized for resource interpretation, evaluation, and recognition.
- E. Provide direction to staff for the preparation and maintenance of an historical resources survey of recognized and potentially historically and architecturally significant structures and areas.
- F. Approve designations of historical resources to the City of Chula Vista Register of Historical Resources
- G. Recommend to City Council deletions from the City of Chula Vista Register of Historical Resources
- H. Grant or deny applications for permits for demolition, or major alterations of historical resources.
- I. Grant or deny appeals from decisions of the Zoning Administrator for applications of minor alterations of historical resources.
- J. Encourage public understanding of and involvement in the unique historical, architectural, and environmental heritage of the City through educational programs.
- K. Explore means and support implementation strategies for the protection, retention and use of any historical resource, historic district, or potential historical resource or district.
- L. Support the use of incentives and benefits for the protection, retention, and preservation of historical resources.
- M. To grant or deny applications for properties to participate in City approved historic preservation incentive programs including but not limited to the Mills Act Property Tax Abatement Program.
- N. To encourage private efforts to acquire property and raise funds on behalf of historic preservation.
- O. To recommend and encourage the protection, enhancement, appreciation and use of structures of historical, cultural, architectural, community or aesthetic value, which have not been designated as historical resources but that deserve recognition.
- P. To encourage the cooperation between public and private historical and cultural preservation groups.
- Q. To advise the City Council and other boards, commissions and committees as necessary on historic preservation issues.
- R. To perform any other functions to safeguard the city's historic, aesthetic, social, economic, political and architectural past

2.43.040 Membership.

The Historic Preservation Commission shall consist of seven members to be appointed by the mayor and confirmed by the city council from the qualified voters of the city in a manner prescribed in accordance with the provisions of Section 600, et seq., of the Charter. A minimum of three (3) members shall be appointed from among professionals in the disciplines of history, architecture, architectural history, planning, archeology, folklore, cultural anthropology, curation, conservation, landscape architecture or related disciplines. In addition, all seven members shall demonstrate an interest, competence or knowledge in historic preservation.

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2.43.050 Term of office.

The members shall serve for a term of four years. Each member shall serve until his successor is duly appointed and qualified, and all vacancies shall be filled for the unexpired term of the member whose seat has become vacant

2.43.060 Operation of commission.

- A. Frequency, Time and Place of Regular Meetings. The commission shall hold at least one regular meeting each month
- B. Officers of Commission. The commission shall select a chair and a vice-chair from among its voting members. The chair and vice-chair so selected shall serve for a period of one year.
- C. Special Meetings. The commission may meet specially at such other times, days and places as it shall establish by majority vote, or at such time as the chair thereof may call, or at such times as a majority of the members thereof may call a meeting.
- D. Conduct of Meetings. The meetings of the commission, and notice thereof, shall be governed by the same rules and regulations by which the city council is bound in the conduct of public meetings.
- E. Quorum. Four voting members shall constitute a quorum for the transaction of business.
- F. Resolutions. A majority of the votes cast, but not less than a majority of the quorum, shall be required for the passage of any resolution of the committee.
- G. Reports and Recommendations. All reports and recommendations shall be made in writing.

- H. Staff Support. All officers and department heads shall cooperate with, and render reasonable assistance to, the commission. The city manager may make available staff and clerical support to the commission to fulfill its functions and duties, provided such staff and clerical support is available.
- I. Rules and Regulations. The commission may make such rules and regulations not inconsistent with the provisions of this chapter.
- J. By-Laws. The commission may pass such other and further rules and regulations regarding the internal affairs of the commission as are not inconsistent with the terms and conditions of this chapter.

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